



ADMINISTRATION OFFICE

110 W. Washington St. - PO Box 30 - Winterset, IA 50273-0030
Phone -- 515.462.2718 -- Fax -- 515.462.2732

Dr. Susie Meade, Superintendent
Cammy Leners, Business Manager/Board Secretary

Student Record Request

To: Registrar

School Name-Previously
attended by your child

City

(State)

Phone Number

Fax Number

We have recently enrolled the following student within the Winterset Community School District:

Student's Name

Birth Date

Grade

Please send all cumulative records to the appropriate building according to the student(s) grade level including but not limited to: academic achievement (report cards, course completion, credits earned, grades/official transcript), health and immunization, standardized test results, behavior and discipline, psychological evaluations and specialized program needs and/or recommendations (Special Education, 504, RTI, etc.).

Grades PK, K, 1st, 2nd, 3rd

Winterset Elementary

404 S. 2nd Avenue
Winterset, IA 50273
515.462.1551
Fax - 515.462.5025

Grades 4th, 5th, 6th

Winterset Middle School

706 W. School St.
Winterset, IA 50273
515.462.3010
Fax - 515.462.4149

Grades 7th & 8th

Winterset Junior High

720 Husky Drive
Winterset, IA 50273
515.462.3336
Fax - 515.462.2178

Grades 9th, 10th, 11th, 12th

Winterset High School

624 Husky Drive
Winterset, IA 50273
515.462.3320
Fax - 515.462.2178

I hereby authorize the above student's records and any other pertinent, requested information be forwarded to the above school.

Date: _____ Signed: _____
() Parent () Guardian () Registrar

According to the Final Regulations – Family Rights and Privacy Act (Buckley Amendment), it is no longer necessary to obtain written consent to release records between schools. It states that school officials, including teachers within the educational institution and officials of other school systems in which the students may intend to enroll, may receive a student's records without a written consent for such release. I hereby consent to the release of the above-mentioned school records.

BOARD OF EDUCATION

Revised 1/15/15

C. Jeff Nicholl, President

Karen Brookhart, Vice President

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